

**SODUS CENTRAL SCHOOL DISTRICT  
Board of Education  
Minutes of Regular Meeting  
August 8, 2017**

**ROLL CALL - Board Members:**

Donald Brown	Jason Roscup – arr 7:28 pm	Tracy Sergeant
Scott Johnson	James Sergeant	Laura Steffler-Alampi - absent
Roy McCarthy - absent		

**1.0 Call to Order:**

The Regular Meeting of the Board of Education of the Sodus Central School District was called to order by Regina Moline, Board Clerk, at 7:00 p.m. Scott Johnson was sworn in as Board Member and Vice-President. The meeting was then handed over to Scott Johnson.

**Approval of Agenda:**

The agenda was approved as written.

**APPROVED:**

**AGENDA**

**2.0 RECOGNITION –none**

**3.0 REPORTS – Superintendent Nelson Kise presented a report on the District’s Strategic Plan.**

**4.0 INFORMATION –The Board reviewed and discussed enrollment numbers; and activities coming up in August and September.**

**5.0 PUBLIC PARTICIPATION – none.**

**6.0 COMMITTEE REPORTS - none**

**7.0 MATTERS FOR BOARD DISCUSSION BUT NO ACTION AT THIS MEETING – none.**

**8.0 COMMUNICATIONS - none**

**CONSENSUS MOTION #1:** Upon motion make by Donald Brown and seconded by Jason Roscup the following items were offered for approval:

**APPROVED:  
MINUTES/  
STATEMENTS**

**9.0 MINUTES of MEETING – Reorganization and Regular Meeting July 11, 2017  
- Special Meeting August 1, 2017**

**10.0 COMMITTEE ON SPECIAL EDUCATION & PRE-SCHOOL SPECIAL EDUCATION –  
changes dated August 1, 2017**

**11.0 FINANCE**

- 11.1 Warrants – 6/30/17, 7/14/17, 7/31/17
- 11.2 Budget Status/Expenditure Report – 7/31/17
- 11.3 Treasurer’s Report – June 1, 2017 – June 30, 2017

Motion carried 5-0 (Laura Steffler-Alampi, Roy McCarthy absent).

**Consensus Motion #2 was moved to occur after 15.0 Personnel.**

**CONSENSUS MOTION #3:** Upon motion made by Jason Roscup and seconded by Donald Brown, the following was offered for approval:

**APPROVED:  
ACTION  
ITEMS**

**13.0 MATTERS REQUIRING BOARD ACTION**

**13.1 Approval of Certification of Lead Evaluators**

Be it resolved that the people listed below have participated in the Lead Evaluator Training provided by a variety of sources including, but not limited to: NYS, Network Team, BOCES, LEAF (NYCOSS), webinars and in-district training, which included the required components, the following people are considered as Certified Lead Evaluators for teachers for the 2017-2018 school year: Nelson Kise, Heather Uetz, Joseph Keeney, Michael Sereno, Ellen Lloyd, Gene Hoskins, and Scott Hassall.

The following people are considered as Certified Lead Evaluators for administrators for the 2017-2018 school year: Nelson Kise.

**13.2 Approval of Tax Levy & Rates**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the tax levy for the 2016-2017 school year. Rates per thousand of assessed valuation are: Sodus - \$20.120685, Arcadia - \$20.959050, Sodus Community Library - \$0.719023.

**13.3 Approval of Tax Warrant**

See the attached document.

**13.4 Approval of the 2017-2022 Plan for Excellence and Management Plan for the 2017-2018 School Year**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the Plan for Excellence 2017-2022 and Management Plan for the 2017-2018 school year.

**13.5 Approval of Meal Charge Policy**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy #5661 - School Meals Charge Policy, in accordance with Child Nutrition Program Regulations.

**13.6 Approval of 2017-2018 School Comprehensive Education Plan (SCEP)**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the 2017-2018 School Comprehensive Education Plan (SCEP) document in accordance with New York State Education Law, for the 2017-18 school year.

**13.7 Approval of 2017-2018 District Comprehensive Improvement Plan (DCIP)**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the District Comprehensive Improvement Plan (DCIP) document in accordance with New York State Education Law, for the 2017-18 school year.

**13.8 Approval of Monroe #1 BOCES Transportation Contract**

Be it resolved, that the Board of Education of the Sodus Central School District hereby approves the attached transportation contract with Monroe #1 BOCES to provide children with handicapping conditions transportation for the 2017 – 2018 school year. Sodus Central School District will pay Monroe #1 BOCES \$3,511.14 to transport children for this service.

Be it further resolved, the Board of Education hereby authorizes the Board of Education President and Superintendent to execute the contract.

**13.9 Approval of the Annual Professional Performance Review Plans (APPR) for Teachers and Principals**

Be it resolved, upon that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the use of the Annual Professional Performance Review (APPR) documents for Teachers and Principals in accordance with New York State Education Law, for the 2017-18 school year.

**13.10 Approval of Memorandum of Agreement with SFA in Relation to Senior Project Advisor, Choir Club Advisor and Elementary Publishing Club Advisor**

Resolved, upon the recommendation of the superintendent of schools, the Board of Education of the Sodus Central School District hereby approves the Memorandum of Agreement with the SFA Unit pertaining to determining compensation for the positions of Senior Project Advisor, Choir Club Advisor, and Elementary Publishing Club Advisor as follows:

1. The annual base stipend for Senior Project Advisors (two positions) shall be created and compensated at \$1,500 per year at service credit type “D”.
2. The annual base stipend for Choir Club Advisor shall be created and compensated at \$300 per year at service credit type “B”.
3. The annual base stipend for Elementary Publishing Club Advisor shall be created and compensated at \$600 per year at service credit type “C”.

This agreement will expire June 30, 2019 unless mutually agreed to by both parties.

**13.11 Approval of the 2017-2018 SCSD Academic Intervention Services Policy #8490**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves Policy #8490 2017-2018 SCSD Academic Intervention Services as submitted.

Motion carried 4-1 (Laura Steffler-Alampì, Roy McCarthy absent; James Sergent opposed).

**14.0 PUBLIC PARTICIPATION – none**

**CONSENSUS MOTION #4:** Upon motion made by Tracy Sergeant and seconded by Donald Brown, the following personnel were offered for approval:

**APPROVED:  
PERSONNEL**

- 15.1 Resignations
  - 15.1a Rodrigo Encina, Spanish Teacher, effective 7/11/17
  - 15.1b Olivia Schauf, Library Media Specialist, effective 8/25/17
  
- 15.2 Retirement
  - 15.2a Martha Adams, Teacher Assistant, effective 7/18/17 (28 years of service at Sodus)
  
- 15.3 Appointments
  - 15.3a Probationary – For classroom teachers and/or building principals, the probationary expiration date is tentative and conditional only in accordance with Section 3012 of the Education Law.
    - 1. Emily Seneca, Elementary Teacher, Step MH, \$43,722.95/year, effective 8/30/17-8/20/20 (Correction to salary and tenure eligibility)
    - 2. Jessica Wheaton, Music Teacher, Step MA, \$37,500.00/year, effective 8/30/17-8/29/21 (Tenure eligible 8/30/21)
    - 3. Merole Hilaire, Cleaner, Step HWE, \$10.50/hour, effective 7/25/17-1/22/18 (Permanent eligible 1/23/18)
  
  - 15.3b Annual
    - 1. Steven Bates, Courier, \$11.21/hour, effective 7/1/17-6/30/18
  
  - 15.3c Part-Time
    - 1. Megan Torres, Lifeguard Supervisor, \$13.75/hour, effective 8/8/17-6/30/18
  
  - 15.3d Temporary
    - 1. Maureen Dunning, Interim Assistant Director of Student Services, \$75.00/hour, effective 7/16/17-12/31/17
    - 2. Lorraine Gosch, ESY Teacher Assistant, \$17.50/year, effective 7/11/17-8/18/17
    - 3. Charlene Johnston, Bus Cleaner, \$9.70/hour, effective 7/14/17-8/29-17
    - 4. Jerbrel Bowens, Bus Cleaner, \$9.70/hour, effective 7/14/17-8/29-17
  
  - 15.3e Stipend
    - 1. David Russell, Senior Class Advisor, \$1,650.00/year, effective 7/1/17-6/30/18
    - 2. Matthew Miller, Girls' Varsity Soccer Coach, \$2,570.00/year, effective 8/14/17-10/13/17
    - 3. Shelby DePew, Girls' JV Soccer Coach, \$1,013.60/year, effective 8/14/17-10/13/17
    - 4. Ryan Grinnell, Boys' Modified Volleyball Coach, \$1,814.40/year, effective 9/1/17-10/25/17
    - 5. Tara Petersen, Girls' JV Volleyball, \$1,865.92/year, effective 8/14/17-10/20/17
    - 6. John Socha, JV Football Coach, \$1,254.40/year, effective 8/14/17-10/20/17

7. Kevin Hauck, Boys' Varsity Basketball Coach, \$5,594.00/year, effective 11/6/17-2/16/18
8. Ryan Grinnell, Boys' JV Basketball Coach, \$3,427.20/year, effective 11/6/17-2/16/18
9. Benjamin Cobbett, Boys' Modified Basketball Coach, \$1,663.20/year, effective 10/24/17-12/22/17
10. Matthew Miller, Girls' Varsity Basketball Coach, \$4,224.00/year, effective 11/6/17-2/16/18
11. Paul Buckner, Varsity Swim Coach, \$4,191.40/year, effective 11/6/17-1/26/18
12. David Russell, Modified Wrestling Coach, \$2,125.20/year, effective 12/4/17-2/16/18
13. Justin Stenglein, Boys' Indoor Track Coach, \$4,704.00/year, effective 11/13/17-2/17/18
14. Robert Burlee, Girls' Varsity Bowling Coach (.6 fte), \$3,104.64/year, effective 11/6/17-2/9/18
15. Robert Cornwell, Boys' Varsity Bowling Coach (.6 fte), \$2,728.32/year, effective 11/6/17-2/9/18
16. Debra Palmer, Alpine Ski Coach (.8 fte), \$4,139.52/year, effective 11/13/17-2/16/18
17. Sylenna Conner, Varsity Cheerleading Coach, \$5,545.00/year, effective 11/06/17-2/16/18
18. Michelle Hoot, Modified Cheerleading Coach, \$1,738.80/year, effective 10/24/17-12/22/17
19. Robert Burlee, Varsity Baseball Coach, \$4,115.60/year, effective 3/5/18-5/18/18
20. Ryan Grinnell, Modified Baseball Coach, \$1,814.40/year, effective 3/19/18-5/25/18
21. Lynda Faulks, Varsity Softball Coach, \$4,115.40/year, effective 3/5/18-5/18/18
22. Tina Wheeler, JV Softball Coach, \$2,303.84/year, effective 3/5/18-5/18/18
23. Justin Stenglein, Boys' Varsity Track Coach, \$3,733.50/year, effective 3/5/18-5/18/18
24. Natalie Strong, Girls' Varsity Track Coach, \$3,487.10/year, effective 3/5/18-5/18/18
25. Paul Buckner, Boys' JV Track Coach, \$3,246.32/year, effective 3/5/18-5/18/18
26. Debra Palmer, Girls' JV Track Coach, \$3,455.76/year, effective 3/5/18-5/18/18
27. Sylenna Conner, Modified Track Coach, \$2,217.60/year, effective 3/19/18-5/11/18
28. Michael Magin, Golf Coach (.8 fte), \$3,252.48/year, effective 7/1/16-6/30/17
29. Corey Sprague, Boys' Varsity Tennis Coach, \$3,696.00/year, effective 3/5/18-5/11/18
30. Karen Rawden, Boys' Modified Tennis Coach, \$2,520.00/year, effective 3/19/18-5/25/18

15.3f Substitute

1. Classified
  - a. Ryan Grinnell, ESY Summer School Teacher Aide, \$10.00/hour, effective 7/10/17-8/18/17
  - b. Ryan Grinnell, ESY Summer School Teacher Assistant, \$12.00/hour, effective 7/10/17-8/18/17

15.3g Volunteer - Unpaid

1. Jennifer Murphy, Senior Class Advisor Assistant, effective 7/1/17-6/30/18

Motion carried 5-0 (Laura Steffler-Alampi, Roy McCarthy absent).

**CONSENSUS MOTION #2:** Upon motion made by Tracy Sergeant and seconded by Donald Brown, the following was offered for approval:

**APPROVED:  
EXECUTIVE  
SESSION**

- 12.0 EXECUTIVE SESSION** – at 7:34 p.m. for the purpose of:
1. Discussing the position of a particular person.

The Board returned to public session at 9:10 p.m.

**16.0 ADDITIONAL NEW BUSINESS FOR BOARD ACTION** - none

**17.0 SET AGENDA FOR NEXT MEETING** – none set

**CONSENSUS MOTION #5:** Upon motion made by James Sergeant and seconded by Donald Brown the following was offered for approval:

**APPROVED:  
ADJOURNMENT**

**18.0 ADJOURNMENT** at 9:12 p.m.

Motion carried 5-0 (Laura Steffler-Alampi, Roy McCarthy absent).

Respectfully Submitted,

Regina Moline  
Clerk of the Board

SODUS CENTRAL SCHOOL DISTRICT

TAX WARRANT

Motion made by Jason Rascup Seconded by Donald Brown

WHEREAS: Chapter 73 of the laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the entire fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 2% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED:

that the Board of Education retain as surplus funds \$485,000 from the total fund balance of \$1,250,000 thereby applying \$485,000 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Sodus Central School District, Towns of Sodus and Arcadia, County of Wayne, New York State. You are hereby commanded:

1. To give notice and start collection on September 1, 2017 in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on October 31, 2017.
3. To collect taxes in the total sum of \$8,802,907 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

TAX WARRANT


Page 2

6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town and total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The war-rant shall expire on the date stated above unless a renewal or ex-tension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

MEMBER

VOTE

  
Donald Brown

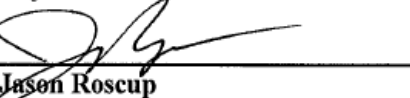
Yes

  
Scott Johnson

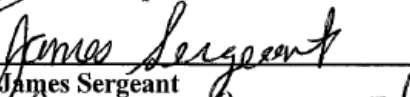
Yes

Absent  
Roy McCarthy

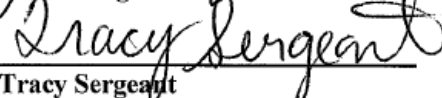
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Jason Roscup

Yes

  
James Sergeant

no

  
Tracy Sergeant

Yes

Absent  
Laura Steffler-Alampi

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