

**SODUS CENTRAL SCHOOL DISTRICT  
Board of Education  
Minutes of Regular Meeting  
October 13, 2016**

The Board meeting scheduled for October 11 was postponed to October 13 due to a school bus accident that occurred on the sports run on October 11.

**ROLL CALL - Board Members:**

Donald Brown – arr. 7:16	Jason Roscup	Tracy Sergeant – arr. 7:16
Scott Johnson	James Sergeant	Laura Steffler-Alampi - absent
Roy McCarthy		

**1.0 Call to Order:**

The Regular Meeting of the Board of Education of the Sodus Central School District was called to order by Scott Johnson, Board Vice-President, at 7:07 p.m.

**Approval of Agenda:**

Item 3.1 “Intermediate School Student Presentation” is moved to the November Board meeting.

Item 15.3a #2 – The effective date was corrected to 9/14/16-9/13/16 (Tenure eligible 9/14/19)

**APPROVED:  
AGENDA**

**2.0 RECOGNITION – none.**

**3.0 REPORTS –**The Board heard reflections from the principals on opening day and saw a presentation given by Jessica Bailey on initiatives in Special Education.

**4.0 INFORMATION –**The Board reviewed and discussed activities coming up in October and November, and looked at enrollment for September.

**5.0 PUBLIC PARTICIPATION – none.**

**6.0 COMMITTEE REPORTS – none.**

**7.0 MATTERS FOR BOARD DISCUSSION BUT NO ACTION AT THIS MEETING – none.**

**8.0 COMMUNICATIONS - none**

**CONSENSUS MOTION #1:** Upon motion make by Roy McCarthy and seconded by Donald Brown the following items were offered for approval:

**APPROVED:  
MINUTES/  
STATEMENTS**

**9.0 MINUTES of MEETING –** Regular Meeting September 13, 2016  
- Special Meeting September 22, 2016

**10.0 COMMITTEE ON SPECIAL EDUCATION & PRE-SCHOOL SPECIAL EDUCATION –**  
changes dated October 4, 2016

**11.0 FINANCE**

- 11.1 Warrants – 9/15/16, 9/30/16
- 11.2 Budget Status/Expenditure Report – 9/30/16
- 11.3 Treasurer’s Report – August 1, 2016-August 31, 2016

Motion carried 6-0 (Laura Steffler-Alampi absent).

**CONSENSUS MOTION #2:** No Executive Session was held.

**CONSENSUS MOTION #3:** Upon motion made by Roy McCarthy and seconded by Donald Brown, the following was offered for approval:

**APPROVED:  
ACTION  
ITEMS**

**13.0 MATTERS REQUIRING BOARD ACTION**

**13.1 Safe Schools Manual**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts the Safe Schools Manual/Emergency Plan update effective October 13, 2016 (the end of the 30-day period), for the 2016-17 school year, pursuant to Education Law §2801-a (1).

**13.2 Policy 8490 – Academic Intervention Services**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves Policy #8490 2016-2017 SCSD Academic Intervention Services as submitted.

**13.3 Resolution Authorizing Contracts To Be Awarded To Bidders Based On Best Value**

WHEREAS, section 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, permits schools to award certain contracts which are subject to competitive bidding to either the lowest responsible bidder or to a bidder based on “best value”;

WHEREAS, in order to make such awards based on best value, the School Board must adopt a resolution authorizing the same at a public meeting;

WHEREAS, the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder;

WHEREAS, the School Board, after discussing and debating the matter at a public meeting on October 11, 2016, has determined that it is in the best interest of the District to adopt the resolution authorizing “best value” awards; and therefore

IT IS RESOLVED THAT, the Sodus Central School District may make “best value” awards pursuant to the following:

**Section 1. General Provisions**

**Section 1.1 Purpose**

This Resolution provides for the School Board to exercise its local option from section 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012. These amendments authorize the District to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or “best value“ as defined in section 163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the goods or services to other than the lowest responsible bidder and if factors such as lower cost of maintenance, experience of offerors, product durability, higher quality and longer product life can be documented.

#### Section 1.2 Basis for award

Goods and services procured and awarded on the basis of best value are those that the School Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria. In addition to pricing and cost factors, the non-price criteria considered may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; quality of craftsmanship; ability to meet needs regarding timeliness of performance; and experience of a service provider with similar contracts. The School Board may also identify a quantitative factor for offerors that are small businesses or certified minority- or women-owned business enterprises, as defined in subdivisions 1, 7, 15, and 20 of section 310 of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

#### Section 1.3 Applicable Contracts

These sections apply to District purchase contracts involving an expenditure of more than \$20,000 and District contracts for services involving an expenditure of more than \$35,000, but do not apply to purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law. If the dollar thresholds of General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

#### Section 1.4 Award based on low bid or best value; Documentation

A quote or proposal for a purchase or contract covered by this Resolution received pursuant to standard bidding procedures may be awarded on either a best value or lowest responsible bidder standard. All information gathered in the course of the bidding procedures of this section shall be filed with the documentation supporting the subsequent purchase or contract. When a contract is awarded on the basis of best value rather than a lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

#### Section 1.5 Procurement Policy

Any inconsistent provision of the District’s procurement policy, as adopted by resolution of the School Board, or as amended thereafter, shall be deemed superseded by the provisions of this Resolution.

Section 2.

If any part or provision of this Resolution or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Resolution or the application thereof to other persons or circumstances, and the School Board of the District hereby declares that it would have passed this Resolution or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3.

All District resolutions, policies and parts thereof inconsistent with this Resolution are hereby repealed.

Section 4.

This Resolution shall take effect immediately.

**13.4 Overnight Field Trip Request – Jr/Sr High Student Council – Student Leadership Conference, October 14, 2016 – October 16, 2016**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the overnight trip request made by the Jr/Sr High Student Council as presented.

**13.5 Award an External Diploma – John Murray, 6215 Route 14, North Rose, NY 14516**

Be it resolved, that the Board of Education, upon completing all the requirements for the National External Diploma Program, recommendation of the Superintendent of Schools and pursuant to Education Law, awards an external diploma to John Murray, 6215 Route 14, North Rose, NY 14516.

**13.6 Approve Memorandum of Understanding – Part-Time Technology Coordinator**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the Memorandum of Understanding between the Sodus Central School District and Part-Time Technology Coordinator for the 2016-17 school year.

**13.7 Approve Memorandum of Agreement for Lunch Supervision – CSEA**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the Memorandum of Agreement between the Sodus Central School District and CSEA pertaining to Lunch Supervision for the 2016-17 school year.

**13.8 Creation of a Position – Home-School Liaison**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the creation of the position of Home-School Liaison, at a rate of \$40.00 per assignment/visit, effective October 12, 2016.

**13.9 Approve the Revised Resolution - Substitute Teacher Rates of Pay**

**Resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the per diem rate of pay for substitute teachers for the 2016-2017 school year: Certified - \$95.00/Day, Uncertified - \$80.00/Day, Retired (from Sodus) - \$125.00/Day.

Be it further resolved, the following rates apply if the substitute serves ten or more consecutive days in the same assignment: Bachelor's degree pays 1/200 Step BA at \$170.00/day (no benefits and no prior service), or Master's degree pays 1/200 Step MA at \$185.00/day (no benefits and no prior service); whichever applies, effective September 1, 2016 - June 30, 2017. Upon reaching 5 months of continuous service in a placement (or hired into a substitute position that is scheduled to be 5 months or longer), the substitute will be placed on their appropriate step with benefits, as determined by the negotiated SFA contract, with the exception being that the maximum prior service credited will be 5 years.

**13.10 Approve the Revised Resolution - Participation in Article 7 Litigation – Sodus Benton Place Estates, L.P.**

WHEREAS, Sodus Benton Place Estates, L.P. has commenced a proceeding pursuant to Article 7 of the Real Property Tax Law for the year 2016 in Wayne County Supreme Court under index number 79798, and;

WHEREAS, the litigation costs of these challenges can be more than the School District, can anticipate and afford, and the effects of such litigation extend additionally to the County, Town, and Village, the County of Wayne has adopted a policy of municipal participation in the costs and expense of such litigation by resolution **591-15 dated October 20, 2015**, and;

WHEREAS, the Town of Sodus by direction of the Town of Sodus Attorney, has advised the school district this litigation meets the requirements of municipal participation in that the real property in question has an assessed value in excess of \$350,000, and the petitioner is desirous of either a change of assessment of ten (10) percent or a change of at least \$50,000 less than the assessed value, to wit: Petitioner is seeking original assessment of \$810,200 to be reduced to \$520,000, and;

WHEREAS, the Sodus Central School District, desires to qualify this litigation for Wayne County, Town of Sodus, and Village of Sodus participation to equally share the legal and appraisal costs of this litigation.

NOWHEREFORE, BE IT RESOLVED, the Sodus Central School District does hereby agree to share equally in the legal and appraisal costs of this litigation, and does hereby request Wayne County, Town of Sodus, and Village of Sodus participation to share equally in the legal and appraisal costs of this litigation, and;

BE IT FURTHER RESOLVED, the proceedings will involve the County Attorney and Real Property Tax Services Director as consultants regarding appraisals, and/or settlement strategies, and the Town Attorney is authorized to communicate pursuant to common defense confidentiality agreements with the County of Wayne, Town of Sodus, and Village of Sodus, and;

BE IT FURTHER RESOLVED, The Sodus Central School District hereby requests approval for County of Wayne, Town of Sodus, and Village of Sodus participation in this litigation commenced under the index number set forth above for the fiscal year 2016-2017, and;

BE IT FURTHER RESOLVED, the Sodus Central School District will pay its equal share of the legal and appraisal costs of this litigation, and;

BE IT FURTHER RESOLVED, the Business Administrator, on behalf of the Board of Education, is hereby authorized to submit a request to the County of Wayne, Town of Sodus, and Village of Sodus to share in the cost of legal and appraisal fees of this proceeding.

**13.11 Approve the Boys' Varsity Bowling Merger with Williamson CSD**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the participation of Williamson Central School District with Sodus Central District Varsity Boys' Bowling team in all practices and meets under the direction of the appointed Sodus Central coach, for the 2016-2017 school year.

Motion carried 5-1 (Laura Steffler-Alampi absent, James Sergeant opposed).

**14.0 PUBLIC PARTICIPATION – none**

**CONSENSUS MOTION #4:** Upon motion made by Roy McCarthy and seconded by Donald Brown, the following personnel were offered for approval:

**APPROVED:  
PERSONNEL**

**15.0 PERSONNEL**

15.1 Retirement

15.1a David Jensen, Maintenance Mechanic, effective 11/6/16 (15 years of service at Sodus)

15.2 Resignation

15.2a Tiffany Johnson, School Monitor, effective 9/14/16

15.2b Jennifer Murphy, Special Education Teacher, 9/14/16

15.2c Michele Whitcomb, Bus Driver, effective 8/31/16

15.2d Sharon Randall, Substitute, effective 9/13/16

15.2e Katelynn Callon, Elementary Teacher, effective 11/8/16

15.2f Natalie Strong, Varsity Club Advisor, effective 10/04/16

15.3 Appointments

15.3a Probationary – For classroom teachers and/or building principals, the probationary expiration date is tentative and conditional only in accordance with Section 3012 of the Education Law.

1. Tiffany Schoen, Special Education Teacher, Step MA \$37,000.00/year, effective 9/22/16-9/21/20 (Tenure eligible 9/22/20)

2. Jennifer Murphy, Social Studies Teacher, Step MD \$39,032.63, effective 9/14/16-9/13/19 (Tenure eligible 9/14/19)

15.3b Temporary

1. Christina Costich, 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
2. Daniel Titlow, 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
3. Ronda Nelson, 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
4. Earl Patton, 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
5. Nicole McCarthy, 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
6. John Hale, 3-5 Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
7. Earl Patton, 3-5 Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
8. Nicole McCarthy, 3-5 Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
9. Julie Riviello, 3-5 Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
10. April Dwello, 3-5 Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
11. Maria Stowell, School Monitor (Recess & Café), \$9.00/hour, effective 9/14/16-6/30/17

15.3c Stipend

1. David Lis, Soccer Season Stadium Coordinator, \$400.00/year, effective 10/12/16-6/30/17

15.3d Substitute

1. Long-Term
  - a. Stacey Granito, Reading Teacher, Step MA Pro-rated to \$34,225.00/year, effective 9/26/16-6/30/17
  - b. Tiffany Schoen, Special Education Teacher, 1/200 BA, \$170.00/day, effective 8/31/16-9/21/16 (Change in Appointment Type)
2. 3-5 Sports Study Hall Monitor, \$36.31/night, effective 9/1/16-6/30/17
  - a. Julie Riviello
  - b. Janine Walters
  - c. Lynda Faulks
  - d. April Dwello
  - e. John Hale
3. 3-5 Hall Monitor
  - a. Janine Walters
  - b. Ronda Nelson
  - c. Daniel Titlow
  - d. Christina Costich
4. Non-Certified Teacher, \$80.00/day
  - a. Erin Buchwald, effective 9/23/16-6/30/17
  - b. Angela Wilbur, effective 9/30/16-6/30/17
  - c. Noah Foro, effective 10/4/16-6/30/17
  - d. Tina Lee, effective 10/4/16-6/30/17
  - e. Madison Sergeant, effective 10/4/16-6/30/17
  - f. Melissa Seamon, effective 10/4/16-6/30/17
5. Certified Teacher, \$95.00/day
  - a. Paula Chapman, effective 10/4/16-6/30/17
6. Classified
  - a. Emily Prentice, Cleaner, \$9.00/hour, effective 10/12/16-6/30/17
  - b. Zackery Tyler, Cleaner, \$9.00/hour, effective 10/12/16-6/30/17
  - c. Erin Buchwald, Teacher Assistant, \$9.00/hour, effective 9/23/16-6/30/17
  - d. Erin Buchwald, Teacher Aide, \$9.00/hour, effective 9/23/16-6/30/17

- e. Angela Wilbur, Teacher Assistant, \$9.00/hour, effective 9/30/16-6/30/17
- f. Angela Wilbur, Teacher Aide, \$9.00/hour, effective 9/30/16-6/30/17
- g. Madison Sergeant, Teacher Assistant, \$9.00/hour, effective 10/4/16-6/30/17
- h. Madison Sergeant, Teacher Aide, \$9.00/hour, effective 10/4/16-6/30/17
- i. Madison Sergeant, School Monitor (Café & Recess), \$9.00/hour, effective 10/4/16-6/30/17
- j. Madison Sergeant, Typist, \$9.00/hour, effective 10/4/16-6/30/17
- k. Melissa Seamon, Teacher Assistant, \$9.00/hour, effective 10/4/16-6/30/17
- l. Melissa Seamon, Teacher Aide, \$9.00/hour, effective 10/4/16-6/30/17
- m. Melissa Seamon, School Monitor (Café & Recess), \$9.00/hour, effective 10/4/16-6/30/17
- n. Melissa Seamon, Typist, \$9.00/hour, effective 10/4/16-6/30/17

Motion carried 6-0 (Laura Steffler-Alampi absent).

**16.0 ADDITIONAL NEW BUSINESS FOR BOARD ACTION**

**17.0 SET AGENDA FOR NEXT MEETING**

- 1. Intermediate School Student Presentation

**CONSENSUS MOTION #6:** Upon motion made by James Sergeant and seconded by Donald Brown the following was offered for approval:

**APPROVED:  
ADJOURNMENT**

**18.0 ADJOURNMENT** at 8:45 p.m.

Motion carried 6-0 (Laura Steffler-Alampi absent).

Respectfully Submitted,

Regina Moline  
Clerk of the Board